



**Department:** Operations

**Reports To:** Marina Director

**Status:** Seasonal, Hourly Position, Start mid-April 2026

**Marina Operational Hours:**

MAY, JUNE & SEPTEMBER 7 days a week 8 a.m. to 5 p.m.

JULY & AUGUST 7 days a week 7 a.m. to 6 p.m.

### **Position Summary**

The Marina is seeking **Forklift Operator / Boat Hauler** for a multiple purpose position at the Marina. The position is seasonal during summer from mid April to Early November. Utilizing marine-grade forklifts, the Forklift Operator will launch, haul out, and store customer boats to and from trailers, dry racks, and the lake during the summer as scheduled by customers and the service department through the Boat Cloud app and as directed by management. Occasionally the operator will use a tractor to move, launch, or haul out boats on trailers as scheduled by customers and the service department through the Boat Cloud app and as directed by management. In addition, this position will be responsible for loading and unloading boats onto trailers and hauling boats on trailers with company provided trucks to and from our offsite winter storage facilities in Sparks and Verdi during the spring and fall. This role contributes directly to efficient Marina workflows and a positive guest experience.

### **Essential Duties & Responsibilities**

- Place an emphasis on safety, customer service, and accountability.
- Demonstrate the Marina's S.H.A.P.E. values and uphold a professional appearance and maintain a positive and cooperative attitude, demeanor, and approach with customers and team members.
- Perform daily operational checks on forklifts, tow vehicles, and trailers.
- At all times, follow all safety rules, regulations, and company policies when performing work duties including: operating marina forklifts, tractors, boats, and tow vehicles.
- On time and fit for duty for scheduled work shifts and timely with scheduled customer and service department launch and haul out requests.
- Communicate effectively and professionally with the Marina Director, Service Manager, Guest Service/Administration Manager, fellow employees, and 3rd party Vendors on property.
- Assist with other marina operations such as fueling boats, securing boats in harbor, driving boats, and general maintenance as directed by Management.
- Enter transactions into Marina Management software Molo.
- Abide by TRPA Boat Seal Inspection and Launch protocols.
- "Tag out" any piece of equipment, vehicle, or vessel that is not working properly.
- Wearing correct Personal Protective Equipment for the job at hand.
- Attend required company weekly Safety Trainings.
- Follow company guidelines in Employee Handbook.
- Motor skills to balance and stabilize on uneven and moving surfaces.
- Maintain knowledge of safety and environmental requirements.
- Knowledge or ability to be trained in Employee Orientation.
- Knowledge or ability to be trained in Hazardous Materials Response.



- Knowledge or ability to be trained in Emergency Response.
- Perform additional duties as they are assigned.

### **Required Qualifications**

- Possess A Class C driver license.
- Available to work weekends and Holidays for the duration of the season.
- Strong attention to detail and ability to manage multiple tasks simultaneously.
- Previous experience with heavy equipment, tractors, vehicles, trailers, and boats preferred.
- Excellent communication skills—written, verbal, and interpersonal.
- Proficiency with computers, tablets, phone, and handheld radio.
- Proficiency with computers, scheduling tools, and standard office software.
- Possession or ability to attain a CA Boater's License

### **Physical Requirements**

- The physical requirements described here are representative of those that must be met to successfully perform the essential functions of this position:
- Ability to sit, stand, walk, and use hands and fingers to handle or operate equipment for extended periods of time.
- Ability to lift up to 25 pounds occasionally.
- Ability to work in an outdoor marina environment, including exposure to outdoor weather conditions.
- Ability to communicate effectively in person, by phone, and electronically.
- Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

### **Work Environment**

This position operates in a outdoor marina service environment, a indoor warehouse environment, and in vehicles on highways and interstate roads. Noise levels may vary. Employees are expected to follow all safety regulations and use required PPE when applicable. This position is expected to work and collaborate with all departments of the Marina. A basic understanding of the operation will be needed to support team members throughout the company.

### **Employment Disclaimer**

This job description is intended to describe the general nature and level of work performed. It is not intended to be an exhaustive list of all duties, responsibilities, or qualifications required. Homewood Marina reserves the right to modify job duties or job descriptions at any time, in compliance with California law. Employment is at will.

### **Pay Rate**

Starting at \$28/HR and up to \$35/HR DOE



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**Homewood High & Dry Marina**  
Homewood, CA 96141

To apply please send your resume to the Marina Director, Jason Hennessey, by emailing [jason@homewoodmarina.net](mailto:jason@homewoodmarina.net) or call 530.525.5966.